

SLCT DUTIES OF BOARD Vice-President - January 2021 revisions

VICE PRESIDENT (elected position per Bylaws)

- Performs the duties of the President in the absence of the president. Assumes the duties of the President in the event of the incapacitation, resignation, or removal from office of the President.
- ELECTIONS: Recruits candidates for upcoming open Board position(s) and conducts the yearly election each March.
- SCHEDULING SHOWS: Schedules the locations and dates of future SLCT theater productions 1-2 years in advance.
- MEMBERSHIP: As a senior elected official, works with the Membership Chair maintain a current list of paid members and contact those in arrears to urge them to continue membership by paying their dues, or moves them from the master list to “inactive” if they choose not to continue.