

## SLCT DUTIES OF BOARD President - January 2021 revisions

### **PRESIDENT** **(elected position per Bylaws)**

- Serves as the Chief Executive of the SLCT Corporation under Arizona law.  
On behalf of SLCT, the President signs all documents for contracts, deeds, mortgages, and any other legal instruments needed by the organization.  
The President temporarily may assign in writing this legal signing duty for specific documents to another Board officer, as stated in our Bylaws.
- Oversees and coordinates the duties of other Board members and all SLCT committees.
- Schedules the monthly Board and General Meetings and any Special Meetings.
- Presides at the monthly Board, General and Special Meetings.
- Helps formulate the SLCT Budget for each fiscal year in cooperation with the TREASURER and assists in making its presentation to the Board of Directors for approval.
- Is the “face of the organization” representing SLCT to the greater Sun Lakes community.