

SUN LAKES COMMUNITY THEATRE
BOARD OF DIRECTORS MEETING
JUNE 25TH 2019

Attendance: Howard H via skype; Sandy P; Mary V; Rick W; Bill B; Carol H; Cindy D via call-in; and guest Wanda J.

Absent: Jack M.

Meeting called to order: 9:12AM

Approval of minutes from May 21st 2019 - Motion to approve minutes made by Bill and seconded by Rick. Motion passed.

Approval of May Financial Report- Motion made by Bill and seconded by by Rick. Motion passed.

Cash receipts from OTR are currently in Bill's possession and will be given to Greg P for bank deposit. OTR generated \$5872. with 367 tickets sold.

Annual Budget: Cindy reported on the annual budget with Carol and Howard stating that goals need to be set prior to budget discussions. Rick suggested approval of budget and amend at a later date since a budget is needed by July 1st. Motion to pass the annual budget was made by Bill and seconded by Rick.

Programs, Education, Publicity -Mary: Christmas party is set for December 10th not the 5th as previously reported. Mary has a comedian scheduled. Location of party to be determined.

Publicity: Bill reported that in addition to internet and door sales tickets should be sold at the club houses. Howard suggested a ticket sales committee so that all the responsibilities are not on Jim N shoulders. Also, Howard suggested an interest survey of the membership be initiated at our August get together and at the first general membership meeting.

Technical Chair - Rick: Nothing technical to report except MJ purchased additional lights at approx. \$4000. and Cindy received invoice.

Production Updates: "Plaza Suite" budget on track. Bill B. reported that as a supplement to the budget the cost of "load-in and strike" will be a separate issue from a director's budget. OTR was well received by the Sun Lakes audience.

Carol stated that her YAGMCB pianist was replaced with another pianist (Jeanette) who is not requesting any remuneration for her services. In exchange Carol requested a year's SLCT membership for her and husband. Comp tickets/membership is a director's discretion.

Sandy's play "Legally Gray" has been approved by the PRC but has not been selected or approved by the board for an April production date.

Old Business: School donations revisited in light of the fact that grant funding restrictions can be separated out to allow for school contributions as long as it does not come from a grant.

Load-in/strike and publicity should be part of board administrative costs and not part of a director's budget.

School donations and budget considerations were tabled pending further discussion.

Board Goals: A list of board goals were discussed that included acquiring usable work place storage/facility to work on building sets; full season of shows; space for rehearsals; involve more general membership in active committee participation; fund raising emphasis to include networking sponsors/donors and grow SLCT fund raising capabilities; hire more help with each production as needed; SLCT social (by-product not focus) verses theatrical (more business like) discussion; increase information at general membership meetings

Howard pointed out that we weigh priorities against our mission statement (education/entertainment).

Goals narrowed down to focus on storage, fund raising, and hiring more help; focus on a full season of shows; active participation, social assessment, better communication.

New Business: Rick stated that the purchase of lights should be reduced to three 14' tripods and three T bars in stead of six as previously requested from MJ. Howard repeatedly pointed out that goals should be set first before expenditures are approved. MJ to be at the next meeting to explain and discuss.

Executive Session: The board moved into executive session where motions/votes were taken as follows: A motion was made by Bill and seconded by Carol to pursue rental space on a one year contract at a location within the Sun Lakes Community. The space will be utilized for storage and rehearsals. The motion was unanimously passed.

Another motion was made by Bill and seconded by Howard to create a new position in lighting and sound for a tech assistant chair who will be the liaison between the Lighting and Sound Teams and the tech chair and the directors of future shows. Motion passed.

