

Sun Lakes Community Theater
Virtual Zoom Board of Directors Meeting
Date: 8/13/2024 **APPROVED**

Participating Board Members: Kate King-Turner, John Zoeller, Nancy Patterson, MJ Clement, Sharon Gerdik, Brian Haynie, and Jess Alberts

Absent Board Members: None

Other Participating SLCT Members: Greg Posniack, Barry Berger, Cindi Decker, Sandy Bocynesky, Howard Hummel, Diane Jaber, Sandy Pallet, Wanda Johnson and Barb Bradley

Call to order: Who: Kate King-Turner Time: 10:00am

Quorum (4): Yes

Motion to accept prior months meeting minutes: first, seconded and approved/accepted.

Treasurer's Report: Cindi reviewed accounting from the last month including play ticket sales, Supporter's Circle, donors and expenses. Checking and savings total: \$40,458.82. Outstanding expenses discussed.

Kate noted that 'Cast Party Expenses' are a line item on the Administrative Budget and not part of a director's play budget. The line item had been left out of the 24/25 budget. It has been put in now. The addition was approved. John Z has done a great job creating donation ticket sales and other applications within ticket sales.

Membership Report: Cindi said we have one new member. So, that's 95 members to date. Jess reported that she had called and met with Anna, the new member. Sandy P reminded the group about new members coming together like in the past, and agreed to host a get-together at her home in the fall, sometime after the October General Meeting. Group all agreed to start that again.

Fundraising Update & Request from Member: Barb Bradley, a new member of SLCT, was introduced. She has lots of experience in non-profits/donations. Barb shared her ideas to increase our database and expand our donor base. Barb wrote a SPLASH article and a letter to businesses to raise the \$3k donation needed for sound equipment. A motion for this fundraising endeavor and letter were made, first, seconded and approved.

Open Houses: Jess discussed her planning for October Open Houses. Logistics were reviewed and much discussion on prizes and raffles. She will look into including Sunbird in our outreach. Jess will send out her volunteer list/date/time schedule. Barb volunteered to help Jess get a table at Sunbird.

Children's Theater: Sandy B has already booked a record number of schools - 28 for this coming year! We are full! Sandy is gathering volunteers.

Technology Reports: Brian stated he will need a new Supporter's Circle graphic. He would also like to update the SLCT website to modernize it and make it easier to navigate. He'll bring examples to the next meeting.

John discussed ticket sales for 2 Improvable shows and the Fall play.

Kate praised Dave Patterson's work on writing a proposal for upgrading the sound equipment. The proposal was moved/seconded and approved. Howard discussed sound equipment Dave Stevens used and stored at his house. It is not there now and he's wondering where the equipment is located. MJ reported that she and Dave P donated a lot of it that was outdated.

Policy & Procedure/Production Guidelines: John Z has worked hard on revising these documents. A few minor changes are needed on the Policy & Procedure. A motion was made that we accept this revised document, with the few simple changes made, and omit the "Script Reading Committee" portion at the end. This was first, seconded and approved.

Play Reading Committee (PRC): This revised free-standing document was discussed by the group. The name changed to Play Reading Committee, rather than Script Reading. The group was not prepared to approve it. A motion was made to table this document and rework it. The motion was seconded and approved. John asked that others work together and simply let him know when the final changes are ready for him to make. Kate appointed a subcommittee to work on this: Sharon G, Barry B, MJ and Nancy P. This group will have the changes to John Z by Sept 7th to be voted on next meeting on Sept 10th, 2024.

Upcoming Shows:

2024 Fall Kate King-Turner "Exit Laughing" Has prior approval.

2025 Spring Howard Hummel "The Mouse that Roared" Has prior approval.

2025 Summer Merrie Crawford "Social Security" Motion made, first, seconded and approved.

2025 Fall Sandy B "Death Trap" Has prior Approval.

2026 Spring Howard Hummel "Silvia" Motion made, first, seconded and approved pending availability at Cottonwood and possibility of needing to reevaluating the play "Silvia" by the Play Reading Committee. Kate and Howard will meet with Cottonwood staff to book the ballroom.

2026 Summer Ginger Henry Unknown Play Tentative approval pending script.

2026 Fall Diane Jaber Unknown Play Tentative approval pending script.

Note that directors and plays that have only tentative approval may be replaced by another director/play until the time that they have their play approved by the BOD.

Classes/Training: Sandy P would like to provide a class on Monologues. Classes will be announced at General Membership meeting in October with start date towards the end of October. Possibly they could perform in the Variety Show and/or at SLCT General Membership Meetings.

Howard would also like to do training on Character Building in conjunction with his spring show, and possibly another training topic after he talks to Phyllis.

Other Business: Nancy would like to discuss the current practice of giving monies to High Schools and Scholarships as it is not necessary for our 501c-3. This topic was scheduled to be on the agenda of the September BOD meeting.

Motion was made and seconded to end the meeting.

Meeting adjourned at: 11:40am

Next BOD meeting: September 10, 2024 at 10am via Zoom