

SUN LAKES COMMUNITY THEATRE
VIRTUAL BOARD OF DIRECTORS MEETING
JANUARY 10, 2023
VIA ZOOM (Final Approval 02/14/23)

Participating Board Members: Greg Posniack, Sharon Gerdik, Kate King-Turner, MJ Clement, John Zoeller, Robin Murray, Michael Carter

Absent Board Members: None

Other Participating SLCT Members: Barry Berger (Other usual attendees were absent due to performing for The Children's Theater's first Horton show)

Call to Order: Greg called the meeting to order at 9am.

Check for Quorum: Quorum was met with seven members in attendance.

Proposal of Accepting Meeting Minutes of Last Meeting:

Greg proposed a motion to accept the December 13, 2022 meeting minutes. Sharon explained that a change was requested by Kate, who wanted the minutes to reflect that the ticket sales would start Feb 15th and not marketing, which was already in place. With that change, the motion was moved by John Z and seconded by Robin and the Minutes were unanimously approved.

Treasurer's Report: Greg

The Treasurer's Report was presented by Greg, in Cindi's absence. The motion for approval was moved by Kate and seconded by Robin. Acceptance of report had no one opposing.

Membership Report:

Membership checks should be sent to Cindi Decker. Annual dues are still in the process of being paid. To date, only 32 members have paid for 2023. Robin suggested to put a note out at the sign-in table as a reminder and to let members know that Cindi would be in attendance so they could hand their check to her at this Thursday's GMM.

Grant Report:

In Cindi's absence, Greg stated that we're still waiting on a check from the State. He has copies of the letters and it's just a matter of time.

Publicity Report: Kate

Kate has three articles in the current Splash. She's not certain if anything was placed in the San Tan News. She interviewed Robin as this month's Meet Your SLCT Board Member. There are articles and short blurbs on the upcoming Spring Production and ImproVables shows. Kate sends copies of articles to Barry but now also to John Z, who requested Word Doc copies to upload to the website. She mentioned that a new photo of Sandy P's spring production cast was taken at the recent script read-thru. She also gave a heads-up to John Z that she will be interviewing him next.

Kate will also offer info at the next General Membership Meeting in regards to the Supporting Circle. To date, there has been \$1700 collected in the Supporting Circle. Names of the supporters will be shown in the Asides. Barry will create a page. There was discussion whether the names could be shown on the website as well. John Z was very much against his name being shown on the website since it is open to the public. Most decided it would be acceptable to show in the Asides since that goes out to only members. The names will also be shown in the production brochure. Kate was asked by Greg to explain that these funds will be used primarily for loading fees, which is costly. Kate will keep track of the donors. Greg mentioned that the names of the donors need to be in the brochures, no matter how many pages are needed. MJ stated there are extra funds set aside for that. All of the BOD members are in favor of the Supporting Circle. It was also recommended to notify the donors that their names will be shown in our newsletter and in production brochures. They also need to be reminded that they have the option to be Anonymous.

Kate will also provide info at the next GMM for the upcoming election in March.

Election Issues: Kate

Kate explained that she and John Z have terms ending in March of 2023. She took over someone's term and John Z finished up the final months of Jim Brown's term. Due to those conditions, both can re-run if they wish to in March. Michael Carter, who is vacating his position after one year, will need someone to be appointed to finish the last two years of his term. This will all be shared in an Asides article in hopes of getting members to run for a BOD position at the March GMM. Greg stated that at present, there are 2 BOD slots for 3 years and 1 for 2 years.

Robin stated at this time that she has been doing her position for almost two years now and she would like someone to take it over. She is extremely burned out. Robin is responsible for Program Planning and Special Events working with Food and Beverage. The three special events each year are End of Season Get-together, Summer Cool Down and the Holiday Party. There was discussion that possibly those responsibilities can be split and assigned differently. It was suggested that some of these special duties could also be added to the new member application. MJ will make the appropriate revision to the application.

Website Issues Report: John Z

The SLCT Domain Name needs renewal in August and pricing has gone up considerably. That is mostly due to us receiving a 30% reduction in the past since we had other funds in the account. The cost of \$720 is for 5 years. John proposed a motion to approve the new fees and Robin seconded. Greg stated that John should prepare a renewal statement to Cindi for payment but John Z said he already has a SLCT credit card in Jim Nielsen's name.

John also requested that he be able to get training for the ticket sales as well as Website Designer/Builder help, which he was thinking might be around \$300. Sharon asked if additional help could attend with him as well. He said that was a good idea and he would confirm that and also have Barry send out a request for backup help in IT and Ticket Sales. Arts People will provide the training for ticket sales, most likely, via Zoom. He found a woman who offers website training. That announcement and need will be included at the next GMM on Thursday. John made a motion for approval of his requests and Kate seconded.

Sound and Light Issues: MJ

John Crawford and MJ are determining the value of the equipment purchased by SLCT for use of SLCT at Cottonwood. That includes the lights in the ceilings and the risers. The Facilities Manager seems to be under the impression that if the lights are on their ceiling, then they own them.

MJ also shared some of the other troubles at Cottonwood. She said we had a reciprocal agreement with CW with the locks yet there was an issue when the locks were recently changed. She also stated that the Facilities Manager sprayed CW/PV on our risers. Everything is now moved out. The cupboard was donated to CW but they decided they couldn't use it and it was discarded. John Crawford has kept documentation of all of our purchases. MJ is searching for a donation place and would train students to take equipment apart.

Dave P and Ron F will go thru the equipment and discard the old stuff. The lighting console is in the A/C unit. Greg asked for a list of all the inventory and locations, including lights. MJ

guesstimated that the lighting is valued at approximately \$25,000 and tech equipment closet has roughly \$40,000 in equipment.

Improvables: Phyllis

Phyllis was not in attendance but sent a report to Sharon to read on her behalf.

“I will not be able to attend the BOD meeting on Jan. 10th. The only news about the ImproVables:

- 1) we are taking new publicity photos on Monday, Jan. 9.
- 2) our Valentine's Day show is at SLCC on Wed., Feb. 8, 2023.
- 3) our date for the show at Friendship Village is confirmed and is March 30, 2023.”

Kate and Kathy, another ImproVables member, have been assigned the task to search for venues where the ImproVables can perform. They were thinking Ocotillo Senior Center, Rotary and Lions Clubs. Greg mentioned that Roger Edmonds is very active in the Rotary Club. Susan Paladino has been taking videos of the performances. She and Kate will create a promo video to take to facilities to show on a laptop.

Children's Theatre – Sandy B

Sandy B was not in attendance since today was the first performance of Horton. There are 21 shows scheduled with Chandler Unified School District Kindergarten and 1st Graders so far. The attendees at this Thursday's GMM will get to see the full show in action.

2023 March Dinner show – Sandy P

Sandy P was not in attendance. Greg reported that the full cast read-thru occurred last evening. There most likely will be some changes in the script since some of the dialogue is quite lengthy.

Schedule of 2024 productions

Kate is still on track for her Assistant Directorship to start this summer. She has gone thru many scripts in hoping to find one appropriate for our senior residents. She thinks she has found one with “Exit Laughing”.

Any other business

Greg announced that our insurance policy will be expiring Jan 17th. The premium has increased by \$267 for a new annual total of \$2,090. His knowledgeable opinion has determined that this incidental increase is most likely partly due to our 2022 claim but is still acceptable. Greg hereby moved for a motion to pay the new premium and it was seconded by Kate with no one opposing.

Greg asked Barry not to send out a 2023 directory until we have a final count on new members and renewals.

Roger Edmonds needs to confirm the Fall 2023 joint production with Chandler High School Drama Department. Since he is doing a Trivia game at the GMM this Thursday, Greg will make a point to ask him about it.

Robin stated there were 72 dinner guests at the 2022 Holiday Party compared to 56 in 2021. She had asked if the invoice was paid since she hadn't received any notice. It was commented that the invoice shows on the Treasurer's Report. Robin will call to confirm payment was received.

Although Robin is asking for someone to take over her BOD assignment, she has decided to start now on the End of Season April event.

Sharon asked if everyone had an opportunity to review the November GMM Minutes so she can send out as an attachment to the members to review prior to a vote on Thursday. Everyone agreed they were fine. Robin approved and Kate seconded.

Our next BOD meeting will be via Zoom on Tuesday, February 14, 2023, at 9am.

With there being no further business, Greg entertained a motion to adjourn, which was approved by Robin and seconded by Kate.

Meeting adjourned at 9:47am.