

SUN LAKES COMMUNITY THEATRE
BOARD OF DIRECTORS MEETING
OCTOBER 3, 2019

Present: Sandy Pallett, Mary Vandergriff, Bill Becker, Rick Whitney, Jack Mitchell,
Howard Hummell

Attendees: MJ, Norm and Greg Posniack

Call to order: 11:07 AM

Motion to approve minutes of August 13 meeting made by Mary and seconded by Bill.

Motion to accept the Financial Report (Cindy) made by Howard and seconded by Bill.

Motions carried.

Addendum to the Minutes: To lend brevity to the BOD meetings, the information that follows was prepared by each of the board directors ahead of the scheduled meeting.

Programs/Education

First membership meeting of this year, October 10...Being held in Saguaro Room at Cottonwood.

Improv Class taught by Howard and Andrea Hummel is underway, being held on Mondays 10am-Noon in the Phoenix Room at Cottonwood. I'm not sure at this time how many are in the class, possibly 9.

The **StoryTelling** class is set to start October 19, taught by Karen Burns in the Bradford Room at Oakwood.

Classes will be 2 hours in length, 10am-Noon on Saturday mornings, Oct 19, 26, Nov 2, 9. There are a few spots left and an E Blast will be sent out to gain more interest and also an article in the Asides on Oct 1 will reference the class. There were a lot of members not present at the Welcome Back Cool Down who did not get the information on classes so I am confident we will have a full class.

The **Advanced Acting** class is set to start Jan 9-Feb 13, taught by Karen Burns in the Bradford Room at Oakwood. Classes will probably have to be 2 ½ hours on Thursday mornings, starting at 10am due to the overwhelming interest. We have 11 signed up and this class can only support 12. I'm sure that will be filled as well.

I have contacted Tony Vicich who teaches a comedy school at Tempe Center for the Arts. He has taught comedy for 19 years. This class is perfect for aspiring comics, veteran comics who want a refresher, public speakers, teachers, or anyone else who wants to speak better and be funnier. So many of our shows are comedic in nature, this could be a great fit for our members! I have a phone call arranged to speak to him and learn more later this afternoon.

I have not ruled out Verve Acting Studio of Scottsdale, but they are presently short handed and don't have a person who could travel to our community to teach the class. We do have the option to arrange a car pool and travel there once a week. They have

openings in February. I will discuss this with members for interest at the membership meeting Oct. 10. It might be a fun outing to take the class in the early afternoon, then have dinner in Scottsdale before coming back to Sun Lakes.

I contacted the Tech and Sound team regarding classes. They say they are working on a plan and moving forward with hands on training. Jack may be able to expand on this, I don't have anymore details.

Additions to Addendum for Programming/Education

1) The Tech Team is documenting the on-going process of training members interested in being on the team. This is just the beginning of documenting training hours and there will be many more hours dedicated to training.

The newest person to join the Tech team is Dave Patterson. He has 5 years experience working with sound and knows how to use our sound equipment and is very familiar with what SLCT uses. He will be working closely with Ron and Wanda and they will be training all of the tech team since we want to fulfill the tech team's mission to cross train.

No monies will have to be used to be spent out of the budget to hire Clearwing or any other outside source to train sound people. Daves's wife, Nancy will be on the tech team as well when she is not acting.

MJ or myself has the documented training schedule if anyone needs a copy. They are currently training, hands on, with Rickie O'Keefe, Dennis and Susan Cozzati, Robin Murray and Dave Patterson.

2) I am also exploring another area of comedy, stand up, with an instructor who teaches at Tempe Center for the Arts. He has a long history of experience in performing and instructing and would travel here for the classes. This may add skills that would enhance our acting capabilities like timing, etc. I will find out interest in this area before moving forward. More information will be available at a later date.

THERE WERE NO QUESTIONS OR CONCERNS ASKED AT THE MEETING

Publicity

Upcoming show is Plaza Suite at the Cottonwood Ballroom-Director: Merrie Crawford. Shows: 10/23 Wed. through 10/26 Sat: Evenings at 7 pm + 10/27 Sun: Matinee at 1 pm.

Road signs go up 9/23 Mon. 8 am (Will need to hire outside help for this chore.)

Ticket sales begin online at www.slctinfo.com at 10 am on 9/30 Mon. Also Jim Nielsen will sell tickets at Cottonwood CC (Room A3) 10am-Noon on Wednesdays, October 9, 16, 23 and at Oakwood (in main lobby) 10am-Noon on Thursdays, October 10, 17, & 24. Load-in will be 10/21 Tues. 9 am (Will need SLCT volunteers plus hire outside help for this)

The risers will be set up: 10/22 Wed. am +Tech/dress rehearsal: Wed. 10/22 4-7 pm.

Strike set & load-out: 10/27 at approximately 4:30pm (Will need volunteers plus hire outside help)

Articles are being prepared for the September and October issues of The Splash and other areas newspapers. Posters and flyers will be posted in clubhouses and will also be

available for SLCT presentations at the Fall "Open Houses" at Cottonwood on Saturday, October 12, at Sun Lakes Country Club on Saturday, October 19 and at Oakwood on Saturday, October 26 from 9 am to Noon, the day the show closes so we will have a presence at that Oakwood open house to advertise SLCT.

Questions and concerns:

Bill reported ticket sales for Plaza Suite were being successfully sold. 235 tickets were sold thus far.

Expressed concern for SLCT volunteers who may be physically unable to carry out load-ins and outs. Will call on the membership at the October general meeting to find help but may have to hire outside help as well.

Grants and Fundraising

Carol state she received a congratulatory letter from Arizona Citizen Commission regarding our receiving their grant.

Carol provided documentation she put together in support of reasons to continue to pursue Robeson property Suite #145.

Discussion: Mike Robeson did not provide the information we asked for regarding the lease and details of the meeting he was to have with his company attorney. A suggestion was made to wait for the information we need to move ahead by our next board meeting in November. A motion was presented by Jack and seconded by Bill for a vote to be taken by the board members, yes or no, to continue or not to continue the proposed lease space. Howard Hummel asked for the vote to be included of how each board member voted and stated in the board minutes.

The results were the following:

get read text

Do not move forward: Sandy, Mary and Jack

Give Mike Robeson until November board meeting to provide info to move forward: Bill, Howard, Carol and Rick.

Technical

The trusses we advertised were sold by MJ and Bill to a local DJ, Jerry Topete at Arizona's DJ Entertainment, for \$900 (2 payments during Aug and Sept). The two checks were given to Greg Posniack for deposit into SLCT account.

Tech Chair - to be discussed during Old Business section of Agenda.

1. Equipment marking:

Attaching labels to items may seem like a good idea but a label does not address SLCT's need to identify our property. Labels are too easily detachable whether by intention or accident. If equipment is permanently etch as SLCT #0000 anyone claiming ownership would also have to provide some form of paperwork to verify that claim.

The concern about permanently marking equipment devaluing potential resale worth is really a non-issue and here are the reasons why:

1. Anything for resale is already classed as used goods and goes for cents on the dollar.
2. If our marked equipment is sold, SLCT would provide paperwork documentation

verifying the transaction solidifying that item's market value.

3. Once we stop buying useless equipment, we won't have to liquidate meaningless inventory.

Tech Training:

Now that SLCT is building a comprehensive educational program that includes our technical areas, I recommend that the Board establish SLCT standards of what those curriculum's shall cover. Solidifying course contents will provide consistency and stability to our technical development, more closely align to our SLCT Mission Statement, eliminate the argumentative "he said/she said" conflicts and ensure long term SLCT tech needs.

Membership:

"I Can't Act" flyer will be distributed at meetings and Open Houses.

Jack will provide a schedule for Board members to help at the upcoming Open Houses.

Financial/Treasurer:

From Greg: We have a package policy that runs 1/17/19-20. It provides \$1,000,000 in liability coverage including Auto Non-ownership & Hired Car coverage. In July we added \$75,000 on property coverage in our various storage locations that also includes \$15,000 at any other location (shows). The annual premium is \$1,514. Because we added coverage midterm, we only paid \$1,104. We also have a Directors & Officers liability policy with a \$1,000,000 limit with a premium of \$1,315 that dates 10/24/18-19.

Discussion: Greg was authorized to move forward to replace policy.

Show Updates: Same information as last meeting for both the fall and spring shows.

Carol provided updated information on the Spring play.

Howard Hummel and Penny Peterson will co-direct the March play "You're a Good Man Charlie Brown". Jeanette Cline will be the musical director and Carol will be special advisory.

Red Velvet Cake War (Summer show) Linda Caton will be directing and Sandy Bocynsky will be assistant directing this uproarious play. There are 8 female and 4 male parts and we are thinking of adding two non-speaking characters to the play and their roles can be either male or female. **Auditions will take place on Tuesday, March 31st at 3 PM in Cottonwood Room A6.** Anyone needing a script may contact Linda Caton.

Please note the performance dates: **The opening show will be on Sunday, July 12th, as a matinee at 1 pm.** Monday and Tuesday are dark. Then, shows will be Wednesday July 15 - Saturday July 18 with evening performances at 7 pm.

Sandy "Spring" play - play reading committee has not finished reading. More info to come.

Closed Executive session:

Carol announced she was resigning from the board due to health issues. Howard has recruited Jim Nielson to fill her position. Bill made a motion and was seconded by Rick

to accept Howard's proposal. Board of Directors approved.

Regular session:

Carol announced Cindy Decker and Penny Peterson will chair Grants committee.

School donations: Will be revisited after one year which was voted on previously.

New business discussion

Need more involvement at monthly membership meetings. Will have a "stop, start, continue" program for Membership meeting in Nov.

Agreement by board, street signs for shows need to be bigger.

note all business

**Meeting adjourned 1:30pm Next meeting scheduled November 11, 11am
Bradford room**