

SUN LAKES COMMUNITY THEATRE  
BOARD OF DIRECTORS MEETING  
MAY 21, 2019

Call to order: 10:02AM

Board Members Present: Sandy P., Mary V., Carol H., Howard H., Rick W., Bill B., Jack M., and Cindy D - Treasurer

Guests Present: MJ, Norm H. Wanda J., Greg P. Merrie C.

Motion to approve minutes of April 30, made by Bill, seconded by Carol.  
Motion passed without objections.

Motion to approve financial report, made by Bill, seconded by Carol.  
Motion passed without objections.

Tech Team Discussion & Organization: Wanda led the discussion with topics that included the merger of sound and lighting. Issues that were presented covered off-site concerns such as a secure area for equipment storage; pre-meetings to determine technical needs; need to work closely with directors. Wanda pointed out that the key to production success is communication.

MJ pointed out that the tech team works with a production team and stressed that the tech team does not work “for” the production team. In other words MJ indicated that it is a collaborative effort. MJ also reported that the tech team has a manual on how to operate equipment for Oakwood/Cottonwood productions. Problems with “12 Angry Jurors” production were also pointed out. Budget issues were brought up along with communication issues involving lighting equipment purchases.

Working as a team and resolving communication issues was stressed. Wanda will be working with Jack M. in coordinating tech issues.

Howard discussed lighting design. He also mentioned communication issues that need to be resolved.

Carol talked about “quality communication” and stressed the importance in “listening”.

MJ talked about Fire Marshall issues that was followed by a motion from Jack seconded by Bill to delete from past minutes all references pertaining to MJ vis the Fire Marshall.

Norm also brought up communication issues.

Merrie provided a verbal cast list for “Plaza Suite”, also referenced budget clarifications.

Roger’s summer show “OTR” is on board to go.

Carol mentioned a change of pianist for “Y.G.M.C.B”.

Too early for information pertaining to the Summer 2020 show. Fall 2020 needs a full stage show TBA.

Programs and Education: Children’s Christmas show set for December 27th at Cottonwood 2PM; Cool Down Party, August 28th at Poolside; Christmas Party scheduled for December 5th at PV; Future Education Classes TBA will include a variety of offerings.

Publicity: road signs up on May 19; articles to Splash and Sunbird news; 4x4s and posters going out to clubhouses.

Grants; Intel is interested; the Challenge money (\$14,9570) raised is in SLCT bank account.

Technical: Discussed purchase of new lights from Clearwing based on written quotes; discussed slight changes to original order; deferred “ baby spots” to a future order; authorized MJ to proceed with ordering new lights.

Budget: Approved Roger’s budget for “OTR” in amount of \$1500.00. Noted that “cookies expenses” are no longer part of a director’s budget but will be covered by the Board through the general budget.

Upcoming Productions: Updates by Sandy (Radio); Merry (Plaza Suite); Carol (Charlie Brown); Sandy P. (“Red Velvet” - not yet started).

Play Reading: This committee is now fully staffed with the addition of Joyce Recupido and Marilyn Holt.

New Business: Bill made pitch for renting one more additional small (5'x10') storage unit at the Sheds to house the 18 chairs, the portable floor on pallet, the trusses, rebar, and the large road signs. Cost will be \$45 per month. We would like a month-to-month so that if we commit to another storage space at a different location, we don't have a long term lease here. Rational: to free up storage space at two units so we can clean them up, move around and do work. Motion made and passed.

Recurring issue: Discussion about impact of grants to prohibit donations to high school theatre groups, even if \$ comes from other fundraising sources. Resolution: The President will pursue a legal opinion about this matter.

MEETING ADJOURNED AT 1:45PM.

NEXT MEETING: 6/25, 9AM