

Sun Lakes Community Theatre
Board of Director's Meeting
Held at Phyllis Novy's Home – Working Meeting
May 16, 2017 – 10:06 a.m.

PRESENT: Phyllis Novy, Dennis Dannehl, Jim Janowski, Barry Berger, Carol Horowitz, Rick Whitney, Sandy Pallett (Past President), and Kathy Jones.

MISSING: Cindy Decker (Phoned in).

APPROVAL OF MARCH 1, 2017 BOARD MINUTES: Motion made, seconded and carried to approve the minutes of the March 1, 2017 Board meeting with the following change on page 2: **“Eleven members signed up for the Beginning Acting Class“.**

TREASURER'S REPORT: Motion made, seconded and carried to approve the Financial Statement for March 31, 2017.

APPROVAL OF APRIL 4, 2017 BOARD MINUTES: Motion made, seconded and carried to approve the minutes of the April 4, 2017 Board meeting with the following changes: Page 1: **“Elected Officers should read: Programs/Education/Grants/Carol Horowitz. Budgets/Cindy Decker and Technical Liaison/Rick Whitney. Change the following under Scholarships: There was one high school student who applied for a Scholarship”.**

TREASURER'S REPORT: Motion made, seconded and carried to approve the Financial Statement for April 30, 2017.

GOALS/PLANS/IDEA'S FOR 2017-2018:

Programs/Education: Phyllis suggested that Carol Horowitz form committees for both Programs and Education. Carol looks forward to forming her committee's. Advanced Acting Classes will begin September 9, 2017 and will run for 6 weeks. Karen Burns will be the instructor. Merrie Crawford will teach Beginning Acting Classes. Carol would like to set up a workshop to teach members how to get donors to contribute to SLCT.

Meetings/Parties: Jim Janowski has set up several of the meeting and party dates.

Grants: Our Grant has been accepted and will be reviewed by the Grants Board. They will let SLCT know the results sometime in July.

Publicity: Dennis Dannehl will continue to handle signs. He needs someone to pass out flyers on the South side of Riggs Road. Carol Horowitz suggested that any Director who wants to write their own articles should be allowed to. The Director would write their article and submit it to the Publicity Chair. The Publicity Chair would nominate a member who will be responsible for submitting the articles to the SPLASH, the Website, etc. Dennis and Barry will have a meeting to discuss Publicity.

Open Houses: The only one that established a date for an Open House was Cottonwood. The other 2 phases will not know until July. Barry has on his wish list a Floor Standing Expandable Window Shade Sign. He is working on a new Logo that will replace the old one. The Board would like to use 2 tables in lieu of one large or round table for the Open Houses. No stage set-up to sell tickets.

Technical Liaison: Rick Whitney will create a job description for the Technical Liaison position and send it to the Board for review and approval. He would like to set up a meeting with each Director before their play.

Budget: In June Cindy Decker will have the Budget ready for 2017-2018. She will eliminate the Liability Insurance and add the End of the Year Party.

GENERAL COMMITTEES:

Children's Theatre: Sandy will not be able to manage the Children's Theatre" for 2017-2018. Roger Edmonds was supposed to take over in January, but he is going on a 60 day cruise in January 2018 and will not be able to Chair the Children's Theatre. Phyllis will set a meeting with Sandy Bocynsky and Roger Edmonds to find a replacement for Roger.

Scholarships: We need to make sure that more students receive the information on the Scholarship Program. SLCT would like to see more students applying. The ImproVables is considering supplying a Scholarship in the amount of \$500.00 next year for a student that is active in Improv.

Play Reading Committee: Phyllis Novy will not be in charge of the Play Reading Committee next year. The Board does not feel that a Liaison from the Board is necessary. Michael Carter, current Chairperson, should be able to handle this job and come to Board Meetings when requested. The Play Reading Committee Policy needs to be refined. Respect for Directors should be part of the Policy.

Chamber of Commerce: The Board elected not to join the Chandler Chamber of Commerce for Fiscal Year 2017-2018. Motion was made by Rick Whitney and carried unanimously by the Board.

Mentor Program: Is structured the same as last year. Roxanne Banta will be in charge.

Hospitality: Tabled.

Fun Script Reading Group: An article needs to be written for the Asides regarding the Fun Script Reading Group. Sandy Pallett will write the article.

NEW BUSINESS:

Calendar For 2017-2018: Tabled.

Summer Show Status: Linda has had her read through. Rehearsals will start on May 30, 2017. Assistant Director will be Sandy Bocynesky. Rick has had his technical meeting with Linda and most of the technical aspects have been addressed.

Fall and Spring Show Status: Fall show was tabled. Spring show, “**Murder at the Tony Awards**” will be performed March 20 - 24, 2018 at Oakwood.

Expanding the Board: Tabled.

OLD BUSINESS:

LIABILITY INSURANCE: Motion made by Rick Whitney and seconded by Barry Berger to cancel the “**Directors & Officers Liability Insurance**”, it was unanimously passed by the Board. Members signing waivers was discussed.

Mission Statement: Tabled.

MEETING ADJOURNED: 1:05

NEXT BOARD MEETING: Date: June 26, 2017, Place: Phyllis Novy’s house, Time: 10:00 a.m.