**Sun Lakes Community Theatre**

**Board of Director’s Meeting**

**Held at the Home of Sandy Ilsen**

**November 11, 2015 – 5:00pm**

**Present:** Sandy Bocynesky; Grace Geisinger, Roger Edmunds, Sandy Pallett, Sandy Ilsen, Kathy Jones, Roxanne Banta

**Announcements:** Sandy B. announced that, due of health reasons, Ted Peck resigned from the Board and from the Fall play. Barry Berger will be asked to fill Board vacancy since he ran at the last election. Sandy B. will ask for members to help at the Open House on Saturday at Sun Lakes I as Ted was chairing that project.

MJ Clemment is recuperating from a surgical procedure and cannot lift. Therefore, she is asking that the volunteers who help with set up be informed they really need to help. She said she felt she could be there to supervise. Sandy P. assures that MJ should not feel pressured or concern. Other members are willing to help. The Crawfords agreed to help with curtains and Sandy B will send email to SLCT members asking for help.

**Approval of October 1, 2015 Minutes**: Motion made, seconded and carried to approve the minutes of the August 18, 2015 Board meeting.

**Treasurer’s Report:** Motion made, seconded and carried to approve the report submitted by Kathy.

**Summary of Budget Advisory Committee:** Grace reported on suggestions for saving funds. The Board voted in favor of reducing the funds as follows:

 . Hold off on the purchase of dimmers until next year for $1,000 savings.

 . Reduce the Children’s Theatre budget by $300, savings will be $300

 . Reduction in mini storage by January will net a savings of $1,000

 . Remove $200 for bins, $100 on Theatre Supplies, $750 for bases and poles, $80 from historian Budget,

 $165 in gift cards and $50 from Reading Committee.

A suggestion for saving funds is to discontinue contributions to High Schools, another is to reduce Dave’s sound budget. Sandy B. advised we will talk further about the recommendations. We should keep track of hours members spend on Children’s shows.

Grace said that Paula stated she’d like to direct *Murder at the Vicarage* this Spring. Since it is our policy that directors need to assistant direct first, she advised Paula to contact Sandy B. To date she has not done that, so Grace will email Paula about that.

**Update on Cast and Progress for OTR December Show:** Roger reported OTR Jack Benny show will be held in the dining room and three or four rehearsals will be held after the close of the Fall play.

**Meeting with Susan Baker**: Sandy B. provided results of her meeting with Susan Baker, SLCT member who has experience with fund raising and soliciting sponsors. Susan prefers to work with Sandy B. directly. She is scheduled for eye surgery and will contact Sandy B. after her surgery.

**Go Fund Me:** Sandy B. would like Grace and she to look over this web site and consider. Go Fund Me takes 5% of each donation and 2.9% + 30 cents goes to WePay. Before proceeding Sandy B. would like Grace and she to look over the IRS Web Site to see if this type of public solicitation would put our 501(c)3 in jeopardy in any way or change the classification for reporting.

**New Member Parties:** Sandy B. discussed Roxie’s memo re inviting new SLCT members to meet with the Board to be informed of what we do, and to find out their talents and goals. It was suggested that a questionnaire of where they might be interested in helping be used and Sandy B. has a form which may be given to each new member. This meeting should be once a year in January. The Board members will provide wine and snacks.

**Update on Class Sign Ups:** Sandy P. reported that seven members went to the Audition Workshop. Among them was Phyllis who felt she learned something. It was suggested that we should also provide a Beginning Acting Class as that is what many members indicated they would like. It was suggested that perhaps Howard may wish to do that.

**Holiday Party:** To be held at Palo Verde. Cost is $25, payable to SLCT at tomorrow’s General Meeting.

**Announcement:** Sandy P. reminded Board that we do not pay Oakwood for our meeting room there. We should not remove the table cloths and we should leave the room as clean and neat as we find it.

**Adjournment**: The meeting was adjourned at 6:45pm.