**Sun Lakes Community Theatre**

**Board of Director’s Meeting**

**Held at the Home of Sandy Bocynesky**

**September 10, 2014 – 10:00am**

**Present:** Sandy Bocynesky, Grace Geisinger, Roger Edmunds, Sandy Pallett, Sandy Ilsen, Jim Nielsen, Howard Hummel, Kathy Jones, Diana Nelinson (Guest)

**Approval of July Minutes**: Motion made, seconded and carried to approve the minutes of the July 17, 2014 Board meeting.

Focus was on the November show. The following suggestions were presented to the Director.

**Set Construction:** John Blakely will work on construction. He needs guidance and additional workers. Howard will meet with him to find out what he has in mind. John Crawford and Sandy B. have worked out an arrangement whereby if we get either a consultant or SRP volunteers, he would be willing to show them what we have and explain how we use the materials. Howard advised simplifying sets, and will provide consultation on use of curtains and poles; Roger will look into having Hamilton High students build and/or paint sets in their shops; Sandy P. will look into same at Chandler/Gilbert; SLCT may hire Cottonwood staff to haul scenery. Sandy B. will ask Dick Norris, new member Bill Wilkinson and other new members to assist.

**House Management:** Sandy B. suggested Kathy Kuglitch who has prior experience as House Manager. Grace suggested reducing the audience capacity to 150 per night and use four instead of six sets of risers. We can also do shows in the round.

**Ticket Sales Manager:** Jim reported that Ted Peck has agreed to serve in this capacity. However, he is unable to be present on the first day. Jim agreed to take charge of ticket sales that day.

**Publicity:** Marcia Stevic will suggest someone to serve in her place.

Director Diana Nelinson arrived 11:00am. Above suggestions were presented. She has additional needs.

**Set Construction:** Diana stated two windows that pivot are required, as the script calls for them. People are needed to put flats together and secure them on stage. Sandy B. suggested that perhaps these can be constructed at Hamilton High.

**Costumes:** Someone who can help with alterations is required. Sandy I. suggested Jeanne Schwan. Irene Blakely is also experienced with making and altering costumes.

**Assistant Director:** Maurine Norris will help in some capacities in lieu of a regular assistant.

**Publicity:** Splash article and signs are needed. Sandy P. will show Diana the banners she is using for her show instead of signs.

Diana thanked the Board for its help and suggestions before leaving.

**Help from SRP:** Sandy B. announced that SRP may be willing to send volunteers to help us with sets, d load-in, etc. She will look into insurance issues.

**Treasurer’s Report:** Motion made, seconded and carried to approve the Treasurer’s Report.

**Adjournment**: The meeting was adjourned at 12:30pm.