**Sun Lakes Community Theatre**

**Board of Director’s Meeting**

**Held at the Home of Sandy Boycynesky**

**April 2, 2014 – 7:00pm**

**Present:** Sandy Boycynesky, Grace Geisinger, Kathy Jones, Roger Edmunds, Sandy Pallett, Sandy Ilsen, Jim Nielsen, Absent: Howard Hummel

**Minutes**: Motion to approve minutes of the March, 13, 2014 Board Meeting was made, seconded and approved.

**Outgoing Members:** Motion made, seconded and approved to present the outgoing Board members of the past two years with an appreciation gift card.

**Assignment of Duties**: Board to assign duties at next Board meeting with all members present.

**Script Reading Committee:** Howard Hummel is Board Liaison to committee which contains nine members. A new policy for the committee will be discussed at next meeting.

**Results of Interest Sheets**: Sandy B has responded to all signees. All new volunteers for duties, such as House Manager, Stage Manager, etc. will be trained or mentored by experienced members. Bud Jenssen and Michael Carter volunteered to conduct training on heading Ticket Sales. Grace volunteered to be Board Liaison for Ticket Sales. Jim reported that SLCT can now accept on-line credit card payment from those who are out of town during ticket sales.

**Time/Date of Board and General Meetings**: Board Meetings will convene at 4:00pm, followed by General Meetings at 6:00pm. Sandy B. will verify all dates.

**Asides**: Sonja White will continue to publish the Asides. Items are to be edited and submitted to her two weeks prior to General Membership Meetings. Asides will be published one week prior to the meetings. A new Communications Board Liaison will be decided at next Board Meeting.

**SLCT Website Training for the Board**: To be conducted by Jim Nielsen.

**Board Agenda Items**: Sandy B. will solicit agenda items from Board members prior to each meeting.

**Program Insert**: Jim Nielson and Roger Edmonds will develop the survey sheet that will go to our audiences. Sheet to be inserted in each program for audience to suggest kinds of shows preferred. Raffle will be held from sheets collected with prize of two tickets to SLCT’s next non-dinner show.

**Next Board Meeting:** Tuesday, May 13, 4:00pm at home of Jim Nielsen. Agenda: budget planning, goal setting, Board duties and Board SLCT Web training. Bring a snack for potluck.

**Adjournment**: The meeting was adjourned at 11:35pm.