

**Sun Lakes Community Theatre
Board of Directors Meeting
Held at Cottonwood Meeting Room
October 10, 2013 at 5:30 PM**

Present: Jim Nielsen, Howard Hummel, Sandy Ilsen, Sandy Bocynsky, Mike Carter, Grace Geisinger, Kathy Jones, Sue Youngblood (Secretary)

Minutes: A motion to accept minutes from the September 12, 2013 meeting as amended was made, seconded and approved.

Treasurer's report: A motion to accept the Treasurer's Report, prepared and presented by Kathy Jones was made, seconded and approved.

The SLCT budget: The Budget Committee chaired by Grace Geisinger presented an overall budget for 2013-2014. A motion for acceptance was made, seconded and approved.

Establishment of an Executive Committee: It is the sense of the Board that it is both useful and within the bylaws to form an Executive Committee consisting of two or more Board members. It would be the duty of said Executive Committee to make decisions, sign documents and authorize spending in amounts under \$500 during months when no Board meetings are scheduled. The Committee would be established as policy change. Voting on establishment was postponed.

Changes to the bylaws: The next General Membership Meeting will be a 'Special General Membership Meeting' so that a vote on changes to the bylaws can be held. Membership will be apprised of the proposed changes before that meeting is held via e-mail.

Insurance: Although it has been several years since the issuer of our insurance has given us a full copy of our policy, it is apparent that we are covered for 'wrongful acts' which include errors and omissions. Sandy Bocynsky will investigate further in order to determine the cost and value of a revised policy which might also include replacement cost of the contents of our storage units and injuries to individuals.

Communication with a CPA: Several Board members will meet with several CPA's to hear recommendations with the possibility of paying for limited professional help in the future.

Committee Reports:

Communications Committee: We will continue with the Asides in its current format with e-mail blasts sent out as necessary.

New Business:

New classes: Merrie Crawford is willing to teach a class in acting, and John Crawford has agreed to teach a class in set design and construction. Jim Nielsen is willing to teach a class on backstage techniques.

Meeting was adjourned at 6:21.