

MAKE-UP

1. The make-up crew chief is appointed by the director and producer.
2. Responsible for providing make-up services as needed by the director during the last week of rehearsal and run of the show.
3. Takes inventory of supplies on hand, lists supplies needed and gets approval from the director to purchase supplies.
4. Obtains assistants as needed to apply make-up to actors and a stand-by person who will be present during each show for make-up refreshment as the run progresses.
5. Takes an inventory and stores supplies after the show.