

## LIGHTING

1. The master lighting chief is appointed by the board of directors.
2. Responsible for all aspects of lighting the show according to the needs of the director.
3. Meets with the director, obtains a copy of the script and marks all existing light cues. Meets with the director to see if additional lighting is needed.
4. Takes an inventory of current supplies and determines any additional needs for lighting instruments, gels, lamps or accessories.
5. All expenditures for supplies unique to a particular show must be approved by the director. Any major expenditures for new equipment must be approved by the board
6. Orders supplies and keeps back-ups for use in case of mid-production malfunction of a lighting instrument.
7. Selects one or more assistants to help set lights on load-in day or any time prior to tech rehearsal.
8. Selects one or more assistants to help run the board for performances.
9. Be present and in charge of all lighting for last week of rehearsals and all performances.
10. Take down and store all equipment that is not permanent to the facility.
11. Work with set builder as appropriate to get equipment moved to and from Robson storage.