

COSTUMES

1. The costume crew chief is selected by the director and the producer.
2. Meets with the director to discuss "concept" of costumes for each character. The crew chief then makes a list of needed items, colors etc. Discuss costume needs with the actors. Often actors wish to use some of their own things. Presents list to the director for approval.
3. All expenditure for fabric, shoes, hats etc. or rental of costumes must be director approved.
4. Meet with the SLCT master props coordinator to review the costumes that are available in storage.
5. Select a crew of helpers to find costumes and to assist actors during the show.
6. As each item is obtained, consult with actor and director for approval.
7. Make sure that all costumes are available for tech rehearsal, dress rehearsal and for each performance and that someone is available backstage to assist with changing if needed.
8. Gather and return all costume materials at the end of the show to the appropriate source.